

Institutional Repository Project

Steering Group Meeting Agenda,

Friday 29th February 2008, 10 am – 12 pm

Parkinson Room Blue G.2, John Rylands University Library

Circulation	Project Sponsor and Steering Group Chair: Professor Carole Goble Project Manager: Dr Phil Butler Steering Group Members: Mrs Lorraine Beard (Library), Mr Allan Copley (IT Services), Professor Alan Dickson (Life Sciences), Professor Nick Higham (Engineering and Physical Sciences), Professor Ivan Leudar (Medical and Human Sciences), Mr Vic Lyte (MIMAS), Professor Pedro Mendes (MIB, new to the University), Professor Steve Milner (Humanities), Dr Andrew Walsh (VP's Research Group and Research Office)
Date/Time	Friday 29 nd February 2008, 10 am – 12 pm
Venue	Parkinson Room Blue G.2, John Rylands University Library (marked building 55 on the University Campus Map)
Filename	IRProject_SteeringGroupAgenda_Meeting2008-02-29
Enquiries	Dr Phil Butler, Tel: x51514, Email: p.butler@manchester.ac.uk

Agenda

1. Apologies
2. Minutes and actions from last meeting
3. Highlight report
4. Business case and full costs (capital and on-costs)
 - PB to give outline
 - Group to discuss/comment on outline
5. Electronic Theses and Dissertations
 - Group to ratify recommendations in discussion paper, see http://www.manchester.ac.uk/institutionalrepositoryproject/documentation/IRProject_DiscussionPaper_TowardsETDs_v1-1.pdf
6. Research Information Project (RIP, <http://personalpages.manchester.ac.uk/staff/ben.plumpton/rip/>)
 - PB to demonstrate functions (see <http://www.manchester.ac.uk/research/profiles/>)
 - Group to discuss impact of RIP and issues arising, in particular objectives with respect to full-text archiving and open access.
7. Early adopters
 - National Centre for eSocial Science
 - PB to describe issues and recommendations; Group to discuss role of repository in supporting inter-university/multidisciplinary organisations and research outputs that are not authored by University researchers?
 - Manchester University Press (MUP)
 - PB to describe requirements; Group to discuss and approve as early adopter
 - Deansgate John Rylands Library special collection images
 - PB to outline requirements; Group to discuss and approve as early adopter
 - Manchester Business School working papers
 - PB to outline requirements; Group to discuss and approve as early adopter
8. Date of next meeting: Provisionally Friday 4th April, 10am – 12pm