

Institutional Repository Project

Steering Group Meeting Agenda,

Thursday 22nd November 2007, 12 – 2 pm

Parkinson Room Blue G.2, John Rylands University Library

- Circulation** Project Sponsor and Steering Group Chair: Professor Carole Goble
Project Manager: Dr Phil Butler
Steering Group Members: Mrs Lorraine Beard (Library), Professor Alan Dickson (Life Sciences), Dr Paul Harness (IT Services), Professor Nick Higham (Engineering and Physical Sciences), Professor Richard Heeks (Humanities), Professor Ivan Leudar (Medical and Human Sciences), Mr Vic Lyt e (MIMAS), Professor Andrew Murray (Research Institute, Photon Sciences, unconfirmed), Dr Andrew Walsh (VP's Research Group and Research Office), Professor Steve Milner (Humanities, new to the University), Professor Pedro Mendes (MIB, new to the University)
- Date/Time** Thursday 22nd November 2007, 12 – 2 pm
- Venue** Parkinson Room Blue G.2, John Rylands University Library (marked building 55 on the University Campus Map)
- Filename** IRProject_SteeringGroupAgenda_Meeting2007-11-22
- Enquiries** Dr Phil Butler, Tel: x51514, Email: p.butler@manchester.ac.uk

Agenda

1. Apologies
2. Introductions
3. Discussion of Project Brief
 - a. Overall Project aims
 - b. Project deliverables
 - c. Project structure and strategy
4. Steering Group Terms of Reference
5. Structure of meetings
 - a. Standing items: apologies, minutes and actions, highlight report, issues
 - b. Specific topics for future meetings: demonstrator/early adopter priorities, communication and advocacy plan, repository polices etc
6. Schedule of meetings
7. Date of next meeting